

Application for Registration under the Charities Act, 2013

Name of Entity		Address:	
Date of Application: ____/____/____ (dd/mm/yyyy)		Registration Number:	TRN:
NAME OF PERSON MAKING APPLICATION			
Names			
TRN			
Telephone #		Email Address	
Addresses			
State type of entity: Limited <input type="checkbox"/> Unlimited <input type="checkbox"/> Other _____		Under which Act is the entity Registered: (not applicable to individuals operating unregistered entities)	
State main objectives of the Entity: 1. 2. 3. 4.			

Minimum number of Directors: _____ Maximum number of Directors : _____

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PARTICULARS OF DIRECTORS / TRUSTEE AND SECRETARY at the time of Application for Charitable Status

Names and Position:	Date Appointed to Board	TRN	Residential Addresses: Email	Occupations/ Nationality	Contact # :

(All Directors / Trustee and Secretary to complete and attach the fit and proper questionnaire)

Name of first Secretary:
State reasons for seeking Charitable status:
State sections of Rules / Articles of Association / Constitution that speaks to how the assets and liabilities of the Society will be treated with upon dissolution (winding up):
State sections of Rules / Articles of Association / Constitution that speaks to how the Accounts are kept and manner of inspection:
State source of funds: _____ State year of previously Audited Financial Statement _____
<p>I HEREBY DECLARE THAT THE INFORMATION SUBMITTED IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.</p> <p>Signature of Applicant: _____ Date: _____</p>

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KINDLY SUBMIT ALL OF THE FOLLOWING DOCUMENTS

- | | √ documents submitted |
|---|-----------------------|
| • Entity's Tax Registration Number (TRN) | [] |
| • Certificate of Registration / Certificate of Incorporation | [] |
| • Fit and Proper Questionnaire along with certified passport size photograph to be submitted by all the Directors and the Secretary | [] |
| • Prior year financial statements, audited or unaudited * | [] |
| • Applicable constituent document:- | [] |
| - Articles of Association and Memorandum of Association for entities incorporated with COJ before 2005 | |
| - Articles of Incorporation (Form 1 B) to include Schedule 1 for entities incorporated with COJ after 2005) | |
| - Trust Deed for a Charitable Trust | |
| - Registered Rules for Benevolent Societies | |
| - Vested Act for entities that were incorporated by way of such instruments | |
| - For unincorporated entities, constituent documents that have been stamped at the Stamp Office and lodged at the Registered General's Department | |

FOR OFFICIAL USE

Date Application was received by the Charities Authority ___/___/___ (dd/mm/yyyy)

Date last Charitable Status was approved ___/___/___ (dd/mm/yyyy)

Checked by: Mrs., Mr., Miss _____

Forms completed : Yes No Documents submitted : Yes No

Approval given: Yes No

If no, reason:
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