FIRST SCHEDULE

THE AGRICULTURAL LOAN SOCIETIES AND APPROVED

ORGANIZATIONS ACT

(under section 9)

**Application for Registration of Agricultural Loan Society**

TO: The Registrar of Co-operative Societies

c/o Ministry of Industry, Commerce, Agriculture and Fisheries

4 St. Lucia Avenue

Kingston 5

1. Name of body\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of body\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Area(s) of operation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[List Parish(es)]

Objects of body\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name of secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. No. of members of body\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(List of names of not less than 7 members attached)

We the undersigned members do certify that each and all of us are fit and proper persons and have attained the age of eighteen years, and we apply for registration of the above body as an Agricultural Loan Society in accordance with the provisions of section 8 of the Act.

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| --- | --- | --- | --- | --- |
| NAME  (Block Letters) | SIGNATURE OR  MARK OF SEVEN (7) MEMBERS | ADDRESS | TELEPHONE  No. | EMAIL ADDRESS |
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I certify that I have read the foregoing to those applicants who are unable to read and that they have signed that they fully understood before setting their marks thereto.

Witness to Marks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. (A) We attach hereto:

* three copies of the constitutive documents (rules, articles, constitution) of the body.
* proof of registered office of body ( if any) (e. g. rent receipt, duly drawn up Lease Agreement or permission letter from owner of premises endorsed by a Justice of the Peace).
* a detailed business plan outlining a three years’ projection of the proposed operation. (The first two years should be broken down on a monthly basis and the last year’s projection annualized.)
* Proof of source of funding, for example, commitment letter from the Bank or other funding agency.
* shares listing (if any) outlining monies invested by members toward proposed venture along with related Bank information to validate funds collected.
* the prescribed application fee.
* the prescribed registration fee.
* a list consisting of the names, signatures, offices held, telephone numbers, addresses and e-mail addresses of every member of the committee of management (must be an odd number of not less than five fit and proper individuals).

PARTICULARS OF COMMITTEE OF MANAGEMENT

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NAME  (Block Letters) | SIGNATURE OR  MARK OF SEVEN (7) MEMBERS | ADDRESS | TELEPHONE  No. | EMAIL ADDRESS |
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(B) Where a body has branches, the application for registration shall be accompanied by:

(a) a list of all the branches, and address of the registered office of each branch; and

(b) a list of names, signatures, offices held, telephone numbers, addresses and e-mail addresses of all officers.

Dated this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_

Secretary’s name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary’s signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_