

**Form 3**

**General Statement of the Funds and Effects of the Society together with an Account of the Receipts and Expenditures for the year ending 31<sup>st</sup> December 20.....**

Name of Society .....

No. of Registration .....

Registered Office.....

RECEIPTS	\$	¢	EXPENDITURES	\$	¢
Balance Brought Forward from Previous Year			Sick Benefits ... ..		
Entrance Fees ... ..			Funeral Grants ... ..		
Contributions ... ..			Medical Fees ... ..		
Donations for Charity ... ..			Charitable Grants ... ..		
Rents Collected ... ..			Management Expenses ... ..		
Bank Interest ... ..			Rents ... ..		
Goods Sold ... ..			Light ... ..		
Levies ... ..			Salaries ... ..		
Fines ... ..			Printing and Stationery ... ..		
Other Receipts			*		
			*		
			Miscellaneous (Small Sums) ...		
			Total Expenditure for Year ...		
			By Balance on last day of Year as under ... ..		
			Amount in hand of Treasurer ...		
			Amount in Bank ... ..		
			Amount in Building Society ...		
			Amount in Securities ... ..		
			Amount in Stock ... ..		
			Amount in Shares and Debentures ... ..		
			Reserve Fund		

- Insert any other Large Items of Expenditure.

**STATEMENT OF ASSETS**

The Assets of the Society on the 31<sup>st</sup> day of December, 20..... Were:-

	\$	¢
Cash Balance as shown above		
Furniture, Fixtures and Other Property		
Real Estate – Premises, suited at		
Any Other Property (name them)		
\$		

**MEMBERSHIP**

On the 31<sup>st</sup> day of December, 20..... there were ..... members on the books of the Society.

.....Secretary

Date ..... 20.....

.....Secretary's Address

We the undersigned members of the above mentioned Society, Auditors duly appointed by the said Society, having gone over all the accounts, vouchers, etc. of all Receipts and Disbursements in detail, certify that the above General Statement of the Funds and Effect together with the account of the Revenue and Expenditure of the Society is true and correct.

..... }  
..... } Auditors  
..... }

Place .....

Date ..... 20.....